



Application for Employment

Today's Date: _____

Position Applying For:

- Advisor/Front Desk
- Esthetician
- Massage Therapist
- Hairstylist
- Support Staff/Housekeeping
- Other _____

Referred by: _____

Name _____

Social Security Number: _____

Present Address: _____

Street _____

City, State, Zip _____

Phone: (home) _____

(cell) _____

Email: _____

Are you licensed by the State of Illinois? Yes No

If so please check all that apply:

- Cosmetologist/Hair Stylist
- Esthetician
- Nail Technician
- Other _____

School Attended: _____

Graduation Date: _____

What are some of the goals you hope to achieve within the next year?

Why would you like to work at Distinction Salon & Spa:

Are you applying for a job or a career?

	Name/State of School	Years Completed	Did you graduate? List GPA
High School			
College			

Are you legally eligible for employment in the U.S.?
(proof of U.S. citizenship or immigration status will be required.)
 Yes No

Have you been convicted of a felony in the last 7 years?
 Yes No

If yes, list convictions that are a matter of public record
(arrests are not convictions) _____

Have you been employed here before? Yes No
If yes, please give dates: from _____ to _____

If you qualify to work for Distinction Salon & Spa, would any
of the below present a challenge and why?:

Lifting 35-50 pounds Yes No
Why? _____

Working evenings? Yes No
Why? _____

Arriving to work 15 min. before scheduled shift? Yes No
Why? _____

Standing on your feet for 7-8 hours per day? Yes No
Why? _____

Training classes outside of regular schedule? Yes No
Why? _____

Working overtime as needed? Yes No
Why? _____

Do you know anyone currently employed with our salon/spa?
 Yes No

Please list: _____

Please circle your years of
experience on the below skills

Basic Computer Skills:
0 1 2 3 4 5+

Cash Register:
0 1 2 3 4 5+

Word/Excel
0 1 2 3 4 5+

Mikal Software:
0 1 2 3 4 5+

Customer Service:
0 1 2 3 4 5+

Retail Sales:
0 1 2 3 4 5+

Please list any sales experience:

Employment History (starting with your last job first):

Job #1	Employer Name:	Dates Employed:		
	City and State:	Salary or Hourly:		
	Type of business:	Starting:	Ending:	Avg hrs/wk
	Position:	Reason for Leaving:		
	Duties:	Supervisor Name:		
		Phone:	May we contact:	

Job #2	Employer Name:	Dates Employed:		
	City and State:	Salary or Hourly:		
	Type of business:	Starting:	Ending:	Avg hrs/wk
	Position:	Reason for Leaving:		
	Duties:	Supervisor Name:		
		Phone:	May we contact:	

Job #3	Employer Name:	Dates Employed:		
	City and State:	Salary or Hourly:		
	Type of business:	Starting:	Ending:	Avg hrs/wk
	Position:	Reason for Leaving:		
	Duties:	Supervisor Name:		
		Phone:	May we contact:	

Please provide the names of three **PROFESIONAL References**, you have known for at least one year.

Name	Phone Number	Business	Years Known/How?
1.			
2.			
3.			

I hereby authorize Distinction Salon & Spa to thoroughly investigate my background, reference, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Distinction Salon & Spa to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, and employers of any and all claims for proving such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to including dismissal. I understand that I will be required to sign a confidentiality and non-compete agreement, should I become employed by Distinction Salon & Spa. I understand that nothing contained in this application, or conveyed during an interview (which may or may not be granted) is intended to create an employee contract. I understand that filling out this form does not indicate there is a position open and does not obligate Distinction Salon & Spa to hire me. I understand and agree that employment is at will, which means that it is not for any specified period and may be terminated by me or Distinction Salon & Spa at any time without prior notice for any reason.

Signature _____ Date _____